

**NORTH BAY-MATTAWA CONSERVATION AUTHORITY
MINUTES
of the**

SECOND Meeting of the North Bay-Mattawa Conservation Authority held at 5:30 p.m. on February 27, 2019 in the North Bay-Mattawa Conservation Authority Natural classroom, 15 Janey Avenue North Bay, Ontario.

MEMBERS PRESENT:

Callander, Municipality of	-	Rob Noon	(5:37pm – 6:37pm)
Calvin, Township of	-	Dean Grant	(5:35pm – 6:37pm)
East Ferris, Municipality of	-	Pauline Rochefort	(5:35pm – 6:37pm)
Mattawan, Municipality of	-	Michelle Lahaye	(5:35pm – 6:37pm)
North Bay, City of	-	Dave Mendicino	(5:35pm – 6:37pm)
North Bay, City of	-	Chris Mayne	(5:35pm – 6:37pm)
North Bay, City of	-	Simon Blakeley	(5:35pm – 6:37pm)
Papineau –Cameron, Township of	-	Shelley Belanger	(5:35pm – 6:37pm)
Powassan, Municipality of	-	Dave Britton	(5:35pm – 6:37pm)

MEMBER(S) ABSENT:

Bonfield, Township of	-	Jane Lagassie
Chisholm, Township of	-	Nunzio Scarfone
Mattawa, Town of	-	Loren Mick

ALSO PRESENT:

Brian Tayler, CAO, Secretary-Treasurer
Cam Graham, Laurentian Ski Hill and Snow Boarding club
Helen Cunningham, Finance/Human Resources Supervisor
Paula Scott, Director, Planning & Development/Deputy CAO
Rebecca Morrow, Administrative Assistant
Sue Buckle, Supervisor, Communications and Outreach

1. Chair's remarks

The Chair remarked on the following:

- Upcoming Laurentian Ski Hill Board of Directors meeting at Kennedy Insurance
- Staff presentations at future Board of Directors meetings
- Scheduling some Board of Directors meetings at locations other than the NBMCA office – details to be announced in the future
- Friends of LaVase - Property
- Upcoming LaVase River Canoe Day

2. Approval of the Agenda

The Chair welcomed everyone to the meeting and extended regrets on behalf of Nunzio Scarfone, Jane Lagassie and Loren Mick, after discussion the following resolution was presented:

Resolution No. 22-19, Noon-Belanger

THAT the agenda be approved as amended.

Carried Unanimously

3. Confirmation of Delegation(s)

No delegations.

4. Delegations

None.

5. Adoption of Previous Minutes of February 6, 2019

After discussion, questions and answers the following resolution was presented:

Resolution No. 23-19, Lahaye-Blakeley

THAT the minutes from the February 6, 2019 Annual General Meeting are adopted as presented.

Carried Unanimously

6. Declaration of Pecuniary Interest

None declared.

7. Provincially Significant Wetlands and Endangered Species Act

Paula Scott gave a presentation on the NBMCA's role with respect to Provincially Significant Wetlands and the Endangered Species Act. Her presentation highlighted the NBMCA's responsibilities in responding to applications from municipalities and proponents. She reminded those in attendance that the rules applied are set out by the Province. Comments to municipalities and proponents pertaining to development often include directing them to the Ministry of Natural Resources and Forestry and recommendations for other stewardship initiatives. After discussion the members thanked Paula for her presentation.

8. Section 28 Approvals

The members reviewed the report. After discussion, the following resolution was presented:

Resolution No. 24-19, Noon-Grant

THAT the Development, Interference with Wetlands and Alterations to Shorelines and Watercourses February 19, 2019 board report is received and appended to the minutes of this meeting.

Carried Unanimously

9. Sewage System Program - Appointments

The members reviewed the report. After discussion, the following resolution was presented:

Resolution No. 25-19, Rochefort-Belanger

THAT the Board of Directors rescinds the appointment of Robert Palin, I/CBO-SS and Collin Headrick, Jr. SSI, effective February 27, 2019, and;

THAT the Board of Directors directs staff to apply to have Robert Palin and Collin Headrick removed from MMAH's QuARTS system as a related individual under NBMCA's QuARTS registration, and;

FURTHER THAT this report be appended to the minutes of this meeting.

Carried Unanimously

10. 2019 Draft Budget Status

Brian Tayler gave an update on the Draft Budget. The Draft Budget will be an item on the next agenda. Members were given copies of the Draft Budget, and letters will be going out to the Clerks of municipalities prior to the next Board of Directors meeting scheduled for March 27, 2019. After discussion, the members thanked Brian for his update, and the following resolution was presented:

Resolution No. 26-19, Britton-Noon

THAT the recommendation from the Executive Committee to approve the 2019 programs fee schedule as amended and the vehicle purchases as described in the draft 2019 Budget Report is approved, and;

THAT the remainder of the 2019 Budget will be brought forward for consideration at the Board Members meeting scheduled for March 27, 2019.

Carried Unanimously

11. Laurentian Ski Hill & Snowboarding Club

Cam Graham gave an update on the season's activities to date including revenue growth and expenses that have occurred. After discussion, the members thanked Cam for his presentation.

12. Clothing

Brian Tayler informed the members of NBMCA branded clothing that is available. More information, and samples will be available at the next Board of Directors meeting.

13. In-camera Session

After discussion the following resolutions were presented:

Resolution No. 27-19, Mendicino-Lahaye

THAT the meeting move into a closed in-camera session to discuss property matters.

Carried Unanimously

Resolution No. 28-19, Blakeley-Lahaye

THAT the meeting move out of a closed in-camera session and into an open session of the Authority meeting.

Carried Unanimously

Resolution No. 29-19, Rochefort-Noon

THAT the North Bay-Mattawa Conservation Authority Board Members approves the sale of a small parcel of NBMCA owned land along Chippewa Creek to the City of m² North Bay and more particularly described as 1650 Cassells Street; Plan M45 Lot 14; total area of 159 for a nominal fee.

Carried Unanimously

14. New Business

None declared.

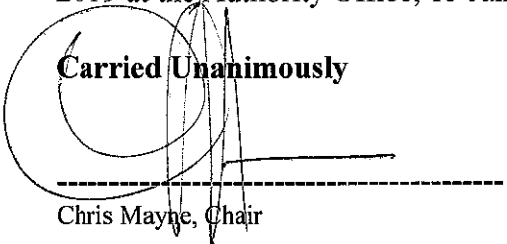
15. Adjournment (6:37p.m.)

As there was no new business, the following resolution was presented:

Resolution No. 30-19, Britton-Grant

THAT the meeting be adjourned, and the next meeting be held at 5:30 pm Wednesday March 27, 2019 at the Authority Office, 15 Janey Avenue, North Bay, Ontario or at the call of the Chair.

Carried Unanimously



Chris Mayne, Chair



Brian Tayler, Chief Administrative Officer, Secretary Treasurer

TO: The Chairman and Members
of the Board of Directors,
North Bay-Mattawa Conservation Authority

ORIGIN: Valerie Murphy, Regulations Officer

DATE: February 19, 2018

SUBJECT: Report On Development, Interference with Wetlands, and
Alterations to Shorelines and Watercourses Permits for board
approval

Background:

Section 28 of the *Conservation Authorities Act*, and subsequently Ontario Regulation 97/04 empowers each Conservation Authority to establish their own regulation to prevent the loss of life and property due to flooding and erosion, and to conserve and enhance natural resources. On May 4, 2006 the North Bay-Mattawa Conservation Authority (NBMCA) received its regulation entitled the Development, Interference with Wetlands, and Alterations to Shorelines and Watercourse Regulation (Ontario Regulation 177/06). This regulation will continue to be used as the tool by which the NBMCA manages issues related to development in natural hazard areas including areas with floodplains, wetlands and steep slopes. Within this regulation, a permit may be given by an Authority for development applications within the Authority's jurisdiction for:

28(1)(b) prohibiting, regulating or requiring permission of the authority for straightening, changing, diverting or interfering in any way with the existing channel of a river, creek, stream or watercourse, or for changing or interfering in any way with a wetland;
28(1)(c) prohibiting, regulating or requiring the permission of the authority for development if, in the opinion of the authority, the control of flooding, erosion, dynamic beaches or pollution or the conservation of land may be affected by the development. (Conservation Authorities Act, R.S.O. 1990, Chapter C.27).

On February 8, 2013, the amended Ontario Regulation 177/06 came into effect. These amendments were approved by the NBMCA Board of Directors on December 19, 2012. One of the amendments that was included, and which was approved by the NBMCA Board of Directors, included the delegation of approvals of permit applications to the following designated employees:

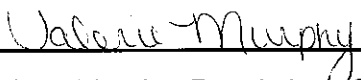
- Chief Administrative Officer, Secretary-Treasurer
- Director, Planning & Development

As such, this Board Report is being presented to the NBMCA Board of Directors for information purposes.

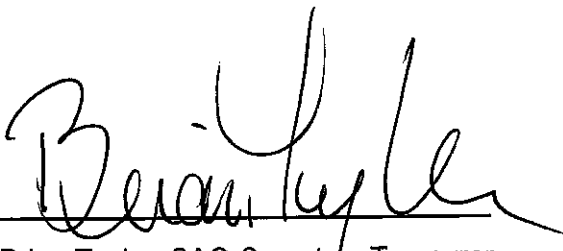
Analysis:

One new permit has been issued by the Conservation Authority in 2019 since the previously approved minutes as per the policies, procedures and guidelines of the NBMCA under Development, Interference with Wetlands and Alterations to Shorelines and Watercourses Regulation. A table summarizing the details of this permit is attached to this report.

This permit was issued for the removal of a buried waterline, removal of invasive aquatic vegetation and the demolition of a building.



Valerie Murphy, Regulations Officer



Brian Tayler, CAO-Secretary Treasurer

DEVELOPMENT, INTERFERENCE WITH WETLANDS AND ALTERATIONS TO SHORELINES AND WATERCOURSES

FOR NBMCA BOARD INFORMATION ON: February 19, 2019 PERMIT YEAR: 2019

File No.	Name of Applicant	Municipality	Legal Description/ Address	Name of Regulated Feature	Nature of Work	Date Complete Application Received	Development, Interference with Wetlands and Alterations to Shorelines and Watercourses Permit No./Date of Issuance
RNB-17-78	Mark O'Neill (Dyno Nobel)	North Bay	Plan M-206 L 103 PCL 1870 WF; 1067 Premier Road	Lake Nipissing	Removal of buried water line, removal of aquatic invasive vegetation, demolition of pump house	January 28, 2019	#3-19 January 31, 2019

TO: The Chairman and Members
of the Board of Directors,
North Bay-Mattawa Conservation Authority

ORIGIN: Paula Scott,
Director, Planning and Development/Deputy CAO

SUBJECT: Removal of OBC Designation for On-site Sewage System
Staff

Background:

The *Building Code Act*, 1992 states that the Conservation Authority (NBMCA) shall appoint a chief building official and such inspectors as are necessary for the enforcement of the Act, as it relates to Part 8 of the Ontario Building Code (Sewage Systems), in the areas in which NBMCA has jurisdiction.

Practitioners who are subject to Building Code qualification requirements must register with the ministry through the Qualification and Registration Tracking System (QuARTS), which is listed on a public registry.

Robert Palin (BCIN # 10768), Manager of our On-site Sewage System Program had been designated by the Board of Directors as Inspector – Chief Building Official -Sewage Systems (I/CBO-SS).

Collin Headrick (BCIN # 109256) had been designated by the Board of Directors as a Junior Sewage System Inspector (Jr. SSI), working out of our Parry Sound Office.

Analysis:

Robert Palin is no longer employed with NBMCA and therefore his designation as I/CBO-SS must be rescinded and his registration with Ministry of Municipal Affairs & Housing's (MMAH) QuARTS system as a related individual to NBMCA, removed.

Collin Headrick completed his contract of employment with NBMCA effective December 7, 2018. Mr. Headrick's designation as Jr. SSI must be rescinded and his registration with MMAH's QuARTS system as a related individual to NBMCA, removed.

RECOMMENDED RESOLUTION:

That the Board of Directors rescinds the appointment of Robert Palin, I/CBO-SS and Collin Headrick, Jr. SSI, effective February 27, 2019;

That the Board of Directors directs staff to apply to have Robert Palin and Collin Headrick removed from the MMAH's QuARTS system as a related individual under NBMCA's QuARTS registration;

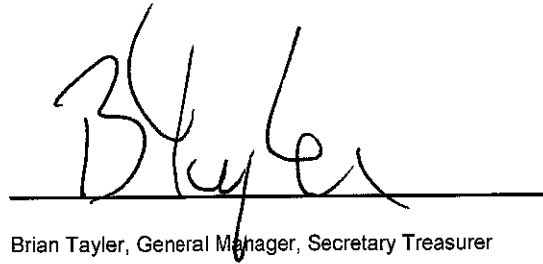
And

That this board report is received and appended to the minutes of this meeting.

Handwritten signature of Paula Scott in cursive script, positioned above a horizontal line.

Paula Scott

Director, Planning & Development/Deputy CAO

Handwritten signature of Brian Tayler in cursive script, positioned above a horizontal line.

Brian Tayler, General Manager, Secretary Treasurer